

## **Denali Access System Project Selection Process**

1. The Transportation Advisory Committee chair will schedule a meeting identified as a Project Selection Meeting; generally this meeting will be held in mid-December of each year.
2. At least three weeks prior to the meeting, Denali Commission staff will prepare a Project Nominations Book with project summary sheets, full project applications, and maps, photos and other information for each project submitted to Denali Commission for consideration.
3. Project ranking criteria, scoring forms and any special instructions will be sent to committee members electronically and in hard copy as part of the Project Nominations Book.
4. Prior to the Project Selection Meeting, Committee members will rank projects and through notes in the Project Nomination Book or other written record be prepared to address scores given to projects.
5. Only Transportation Advisory Committee members may vote. The Committee Chair will not vote. When there is a spread of greater than three (3) on a criteria score, a discussion amongst members about the reason for the numbers is required. Members will be able to change their score after discussion, but are not required to do so.
6. Based on information presented during the meeting, members may change their scores at any time.
7. The Committee may call on project sponsors to provide a short project presentation, or to answer specific questions on a project. The Committee is not required to provide an opportunity for a presentation.
8. Final scores will be totaled and then divided by the number of committee members present.
9. Staff will record scores electronically and provide final scores and priority order as they develop throughout the meeting.
10. The members determine project selection primarily through ranking criteria.
11. Economic benefit criteria do not consider the benefit of construction jobs or business opportunities to local economy.
12. The Committee may modify selections that are based on score when there is a consensus that extenuating circumstances exist.
13. There are no ranking criteria for extenuating circumstances.
14. The Committee may select projects outside its numeric scoring process. The Committee may select proposals that are not addressed by the design and construction-oriented ranking criteria.

15. The Committee may select a class of projects for planning and/or design efforts. For example, barge landings at small communities are a recognized need, but as individual projects, these projects do not segregate well into ranked order of development. Order of development is likely a function of site-specific information that will derive from planning and design-level efforts.
16. Subsequent to the meeting, Denali Commission staff will format and prepare a score summary and project selection list in priority order for each category of project. After a final score check and funding review, the committee recommendations will be sent to committee members for review.
17. Upon approval of the draft report, the committee chair will prepare a Denali Access System, Transportation Advisory Committee Report that includes a summary of the selection meeting, a progress report on projects in active status and a list of projects the Federal Co-Chair selected for planning, design and/or construction funding. The Federal Co-Chair or designee will present the report at the winter Denali Commission quarterly meeting.
18. The Committee Report will be available to the Denali Commission, the public and to committee members two weeks prior to the quarterly meeting.
19. The Federal Co-Chair approval of the Final Report will constitute a finance commitment to partner agencies and will be the basis for project agreements between the Denali Commission and each project partner.