

City of Sand Point



November 6, 2003

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Joel Neimeyer
Denali Commission
510 'L' Street, Suite 410
Anchorage, Alaska 99504

Re: Quarterly Progress Report - 7/1/03 thru 9/30/03
Project No. 0058-DC-2002-III
Sand Point Clinic Replacement - Planning & Design

Dear Mr. Neimeyer:

Enclosed you will find the Quarterly Progress Report for the clinic project identified above. This report covers the period: 7/1/03 - 9/30/03.

We appreciate all your help and if you have any questions, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul R. Day", is written over the word "Sincerely,".

Paul R. Day
City Administrator

cc: Chris Kowalczewski - Planning For Health

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**QUARTERLY PROGRESS REPORT
SAND POINT CLINIC REPLACEMENT PLANNING AND DESIGN
PROJECT NUMBER 0058-DC-2002-I11**

PERIOD COVERED: July 1, 2003 – September 30, 2003

Project Phase: Design

Percentage of Phase Completed:

	<u>Scheduled</u>	<u>Actual</u>
Planning	100%	100%
Design	70%	65%

Budget Status:

The project is on budget. See attached financial report for details.

Subcontracts Awarded This Period:

No new subcontracts were awarded this period.

Activities:

The design team had been notified in June to cease work on this project until the Denali Commission approved the Business Plan. Verbal notice of the approval was received in late July and a Notice to Proceed for the Design Development phase was issued on July 29th.

Design Development phase documents were submitted to the City of Sand Point for review on September 26th. A construction cost estimate prepared by HMS indicates that the project is still within budget. Review comments requiring minor changes in the design were returned to the design team in mid-October.

The City of Sand Point assisted the three Sand Point tribes in preparing Indian Community Development Block Grants to assist in the funding of the clinic. Notification of award is expected in December. The City has also submitted a request to the Rasmuson Foundation, in case complete funding is not available from the ICDBG awards. Eastern Aleutian Tribes has submitted an application to the Indian Health Service for equipment funds and the Rasmuson Foundation for telecommunications funding.

The Shumagin Corporation Board of Directors approved the expansion of the clinic site to include a strip of land between the original site boundary and a road easement. The City's attorney is currently working with the village corporation to prepare the documents for transfer of ownership of the land to the City.

Construction Documents are due on December 15th and Bid Documents on January 19th, 2004.

