

**Denali Commission
Project Narrative and Funds Disbursement Request**

Project Name: Ulla's/Safe Shelter Renovation & Expansion

Agency: Safe & Fear-Free Environment, Inc.

Reporting Period: 07/01/06 through 09/30/06 **Grant #:** 06-4-C-5114

Amount of Funds Requested: \$

1. What is the status of the project: include portions completed

Design contract negotiated and secured in May 2006. Initial site visit and preliminary review with Project Manager, Hank Boggs completed in May. Engineering & design drawings completed in June 2006 and submitted for Fire Marshall review & approval. Materials list/take off prepared by Project Manager and bids sought from four contractors/companies. Responsive bid accepted from Uresco, Inc. and building materials ordered with arrangement for delivery via barge. (Barge was delayed in Nome due to weather and arrived in Dillingham week of October 9, 2006). Building site & staging area prepared.

2. Is the project on schedule? If not, how will this be dealt with?

Yes, project is on schedule.

3. Is the project on budget? If not, how will this be dealt with?

The project budget is going as anticipated. No problems.

4. Other comments/problems and solutions

No comments/problems at this time.

Attachment G

**Denali Commission
Quarterly Project Financial Report**

Project Name: Ulla's/Safe Shelter Expansion & Renovation

Agency: Safe & Fear-Free Environment, Inc. **Reporting Period:** 07/01/06 to 09/01/06

Grant #: 06-4-C-5114

Please include the following information:

(Use additional pages as necessary)

Budget Information:

1. The total project budget—Denali Commission and other funds combined: **\$361,300**
2. The total project expenditures as of the end of the most recent quarter: **\$ 6,446.83**
3. The total amount of Denali Commission funds committed to the project: **\$178,650***
4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period: **\$ 3,223.42**
5. The percentage of expenditures to the total budget: **1.8%**
6. Project Performance Analysis (use PPA form on page 2 of 641): **See Attached**

Project Schedule:

Show the project schedule with milestone dates for design and construction. **(Attached)**

*The current award of \$190,650 (#06-4-C-5114) inadvertently included \$12,000 in funds previously awarded under a separate grant for the design phase of the project (Grant # 06-4-5133) . The current award is being amended to reflect the actual grant of \$178,650.

Attachment G

**Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form**

Project Name: Ulla's/Safe Shelter Expansion & Renovation

Agency: SAFE & Fear-Free Environment, Inc. Reporting Period: 07/01/06 to 09/30/06

Grant #: 06-4-C-5114

NOTE: Include Denali Commission Grant Funds Only on this form.

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Construction	\$165,000	\$3,223.42	03/31/06	Materials list/take off prepared by Project Manager and put to bid. Building materials ordered with arrangement for delivery via barge & moved to staging area at shelter facility. Building site & staging area prepared. Project Manager recruitment & interviewing carpenters & construction workers, responding to contractor supply questions/materials list revisions.
Totals:				\$3,223.42

Signature: _____

Date: _____

Virginia R. (Ginger) Baim, Executive Director
Print Name and Title:

SAFE Shelter Expansion & Renovation Project

Status Report as of September 30, 2006

Projected Dates	Description	Status
March 2006	Full Tier II proposal to Rasmuson Foundation for matching funds submitted. (Done)	DONE
May 2006	Initial approval of design portion of grant award. Design contract negotiated & firm engaged. Project Manager recruited & hired. On-site review by Engineer & Project Manager. Design work begins.	Done Done Done Done Done
June - July 2006	Design & engineering drawings completed. Drawings submitted to Fire Marshall for approval. Project Manager prepares materials lists & bid documents. Bids advertised and solicited from at least three competitive bidders.	Done Done Done Done
July – August 2006	Rasmuson Foundation reviews & approves matching funds grant application. Bidding period closed and bids reviewed. Site plan checklist prepared & submitted. Final grant approval. Bids awarded & barge order(s) placed. City of Dillingham land use permit applied for/issued. (Done in September)	Done Done Done Done Done
September	Recruit, screen & hire project workers General repair & renovation work on shelter facility begins (non construction). Fire Marshall review complete and permit issued. Site/staging area prepared	In Progress In Progress Pending Done
October	Materials for new construction arrive & are staged in construction area. Ground breaking ceremony & foundation work begins. Framing & outside construction on new section 75% complete.	
November	Framing & outside construction of second floor addition complete. Electrical/mechanical & interior work 75% completed. General repair & renovation work on shelter facility (arctic entryway, fencing, interior work & renovation) 75% complete	
December 2006	2 nd floor addition complete. Inspection and punch test (new construction) Open House for new Conference room & renovated shelter facility. Arts/Crafts Cooperative workshop area, conference room, expanded family, teen & adult support groups & visitation services opened for the public.	
January - February 2007	General repair & renovation work completed on shelter facility (interior work & renovation). Equipment & furnishings procured Final inspections Close out grant/submit final reports to Denali Commission & Rasmuson Foundation.	