

Attachment F

**Denali Commission Quarterly
Project Narrative and Funds Disbursement Request**

Project Name: CIP small projects
Agency: SPHH Reporting Period: 3/2008-4/30/2008

Grant #: CIP-01-08 Amount of Funds Requested \$ 8637.50

1. What is the status of the project; include portions completed?

All components of the project have been completed with the exception of the door installation. The door was ordered from the local lumberyard in April. Due to the unique needs of this door, it is being custom built and will be shipped to us.

2. Is the project on schedule; if not, how will this be dealt with?

One component of the project has been delayed. The fire door is built to order. The order was placed prior to deadline but the vender has not completed the order.

3. Is the project on budget; if not, how will this be dealt with?

This project has come in slightly over the budgeted amount.

4. Other comments/problems and solutions:

Attachment G

**Denali Commission
Quarterly Project Financial Report**

Project Name: Haven House

Agency: South Peninsula Haven House **Reporting Period:** final
5/23/08

Grant #: _____

Please include the following information:
(Use additional pages as necessary)

Budget Information:

1. The total project budget—Denali Commission and other funds combined \$17275
2. The total project expenditures as of the end of the most recent quarter \$17470.48
3. The total amount of Denali Commission funds committed to the project \$8637.50
4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period \$8637.50
5. The percentage of expenditures to the total budget 101%
6. Project Performance Analysis (use PPA form on page2 of 641)

Project Schedule:

Show the project schedule with milestone dates for design and construction.

Form 641A

Attachment G

**Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form**

Project Name: _____

Agency: South Peninsula Haven House Reporting Period: 5/22/08

Grant #: _____

NOTE: Include Denali Commission Grant Funds Only on this form.

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Knox Box	200	142.65	4/30/08	Knox box has been installed
Intercom	137.5	122.98	4/30/08	Intercom has been programmed and installed
Computers, printer, and supplies	1600	2124.42	4/30/08	Items have been purchased and are in use
Shredder	300	151.99	4/30/08	Shredder has been purchased and is in use
Garden	150	112.34	4/30/08	Drainage system and raised beds have been installed
Kitchen	825	1504.27	4/30/08	Curtains have been ordered and will be shipped
Door	1025	542.64		Door is being custom made, lumber and plan review have been paid for
Bedrooms	4400	3762.02	4/30/08	All furnishings have been purchased and installed in the shelter
Labor		130.85	4/30/08	All maintenance labor was completed before paid
Ulmers		141.10	4/30/08	All purchases were made and put to use by 4/30/08
Totals:	8637.5	8735.24		


Signature:
Peg Coleman Executive Director

5/30/08
Date:

Form 641B