



Grant Agreement

Alaska Department of Labor & Workforce Development Division of Business Partnerships

ENCUMBRANCE NO.	CFDA 90.100	PROGRAM Denali Training Fund
EIN	VENDOR NO.	COLLOCATION CODE
92-0069579	ATC00137	7610092
PROJECT DESCRIPTION: Road Building Heavy Equipment Operator		DBP FILE NO. 7-209
GRANTEE		DIVISION
NAME Aniak/Suulutaaq JV		NAME Division of Business Partnerships
MAILING ADDRESS P.O. Box 349		MAILING ADDRESS 1016 West 6th Avenue, Suite 205
City/State/Zip Aniak, Alaska 99557		CITY/STATE/ZIP Anchorage, AK 99501
CONTACT PERSON Angela Morgan		PROGRAM MANAGER/GRANTS ADMINISTRATOR Gerry McDonagh / Carol Schumacher
EMAIL		PHONE/FAX/EMAIL
Aniaktc@yahoo.com	PHONE 907-675-4349 / 907-675-4513	907-269-4551 FAX: 907-269-4661
		gerry_mcdonagh@labor.state.ak.us 907-269-4658 FAX: 907-269-4661 carol_schumacher@labor.state.ak.us

AGREEMENT

The Alaska Department of Labor and Workforce Development, Division of Business Partnerships (hereinafter "Division") and **Aniak/Suulutaaq JV**, (hereinafter "Grantee") agree as set forth herein.

Section I. This grant is contingent upon receipt of State or Federal funds. The Division shall pay the Grantee for the performance of the work under the terms outlined in this grant agreement. The amount of the payment is based upon expenses incurred that are authorized under this agreement. Unless amended in writing, payment shall not exceed: **\$92,319.00**

Section II. The Grantee or its agents shall perform all of the work required by this grant agreement. This grant agreement is effective upon signature by both parties.

Section III. The work to be performed under this agreement shall begin **July 1, 2006** and shall be completed no later than **September 30, 2006**.

Section IV. The grant agreement consists of this page and the following attachments and appendices:

<input checked="" type="checkbox"/> ATTACHMENT A – Scope of Work	<input checked="" type="checkbox"/> Appendix A – Grant Provisions
<input checked="" type="checkbox"/> ATTACHMENT B – Financial Conditions	<input type="checkbox"/> Appendix B –
<input checked="" type="checkbox"/> ATTACHMENT C – Standard Assurances	<input type="checkbox"/> Appendix C –
<input type="checkbox"/> ATTACHMENT D – Assurances & Certifications	<input type="checkbox"/> Appendix D –
<input type="checkbox"/> ATTACHMENT E – Special Conditions, Clauses	

Sent to grantee 8/3/06

GRANTEE	DIVISION
PRINTED NAME/TITLE Angela Morgan, Tribal Administrator	PRINTED NAME/TITLE Greg O'Glaray, Commissioner
AUTHORIZED SIGNATURE 	AUTHORIZED SIGNATURE
DATE 8-9-06	DATE 8/14/06

Final award of this grant is dependent upon approval by the appropriate Department personnel.

ORIGINAL

ATTACHMENT A
SCOPE OF GRANT AGREEMENT

Article 1. BACKGROUND

This grant agreement is between the Division of Business Partnerships, Alaska Department of Labor and Workforce Development, State of Alaska (hereafter referred to as the **Division**) and Aniak/Suulutaaq JV (hereafter referred to as the **Grantee**). This grant in the amount of **\$92,319** funded through the Denali Training to provide training for 12 participants in heavy equipment operator training.

Article 2. GRANT PERIOD

The period of performance for this grant will be July 1, 2006 through September 30, 2006

Article 3. PROJECT DESCRIPTION

The Grantee will provide heavy equipment operator training to 12 participants for employment on a 9.7 mile BIA road project for road realignment, resurfacing and dust palliative. The road project is the prime project for dust control demonstration in Aniak.

Northern Industrial Training (NIT) will conduct the training. Training will consist of an intensive 160 hour training program. Participants will attend class 10 hours per day for 16 days of training. NIT will train the participants on the actual pieces of equipment that will be used in the construction phase of the road. The equipment will include but not limited too: 510 backhoe, single drum compactor, 450 dozer, end dumps, 14' grader, 960 Loader, and water truck.

NIT will adapt their nationally accredited, National Center for Construction Education and Research (NCCER) heavy highway construction and heavy equipment operator curriculum to meet the specific needs of the BIA road project. NIT will select specific modules from the NCCER curriculum to further the participants' construction math skills, construction knowledge and hands on proficiency. NIT will include ATSSA Traffic Control Flagging, First Aid/CPR, and Mine Safety Health Administration (MSHA) training to further applicants' employability once the BIA road project has ended. NIT instructors will work closely with project management to ensure the training meets their specific needs. NIT staff will inspect all of the equipment used for training. The training will include the following:

NCCER – One instructor will conduct 16 days of training for 10 hours per day. Training will include classroom, heavy equipment, ATSSA flagger, CDL Prep, and hands on training, and directing the project.

Heavy Equipment Instructor – One instructor will work with the NCCER Master Trainer to train participants in hands on operations for heavy equipment.

Road Grader Instructor – One instructor will conduct 11 days of training for 10 hours per day. Training will include road grader training.

MSHA Instructor – One instructor will conduct 2 days of training for 10 hours per day. Training will include mine, safety and health training

Classroom delivery is lecture based and incorporates power point, lab work, videos, and participant discussion. Hands on instruction will include side sloping, trenching, excavating, ditching, grade checking, site layout, spreading of materials, proper end dump techniques including but not limited too: spreading of the material, loading of the material, and proper stock piling techniques. Lab and field activities will include similar tasks to those performed on the road project. Participants will earn certificates for each piece of equipment they successfully demonstrate proficient usage level, ATSAA Flagger certification, MSHA certification, First Aid/CPR Certification.

Certifications Earned

- NIT Certificate of Completion
- Dozer, Loader, Compactor, Road Grader, End Dump, Water Truck, registered Flagger certification* (participants will receive certifications on individual pieces of equipment)
- First Aid/CPR Certification
- MSHA 10 Safety certification

Recruitment will be a joint effort with the Tribal Council of Aniak, Suulutaaq, and the Kuskokwim Corporation. In conjunction with project managers, village leaders will be responsible for recruitment and selection of local workers. The selection will be based upon the workers' skill level, employability, and past work experience. Participants will be screened and assessed based on the individual's needs, employment goals and ability to succeed. Additionally, participants training readiness will be assessed through drug testing, DOT physical, Adult Basic Learning Exam (ABLE), previous work experience in related fields (preferably heavy equipment operating) and work ethic and job preparedness as shown on resume and with previous employer recommendation for training.

The road project will last approximately 45 days and requires a skilled work force. Suulutaaq Construction needs skilled, local workers trained on loader, backhoe, road grader, compactor, and end dumps for operation and completion of the road project. Upon successful completion of this training, Suulutaaq will employ the participants through force account employment.

Article 4. GRANTEE/PROJECT PERFORMANCE EVALUATION

Performance indicators for this grant are as follows:

Persons receiving training:	100%
Persons employed as a result of the training:	90%
Persons employed 6 to 12 months after training:	75%
Persons with gains in annual income	90%

Article 5. MANAGEMENT INFORMATION SYSTEM (MIS)

The Grantee will require each participant to complete an application entitled "State of Alaska Denali Training Fund Application" which is provided by the Division. The Grantee will complete the shaded portion located at the bottom of each application. The applications will be used by the Division to track the training and employment outcomes of the participants. The Grantee will submit the completed applications no later than **15 calendar days** after the completion of the training project to the Alaska Department of Labor and Workforce Development.

Article 6. PROGRAM REPORTING REQUIREMENT

In addition to the reporting requirements in Attachment B, Article 8, the grantee must provide the following specific to this grant agreement:

The Grantee will submit a quarterly report of progress outlining the activities of the project and providing the status of the performance indicators outlined in Article 4 of this grant agreement which should include the following information: is the project on schedule, what is the estimated date of completion, is the project on budget, and how many participants are enrolled in the training. The Grantee will submit a Quarterly Financial Report, a Reimbursement request with financial report, and a Quarterly Progress Report each quarter until the grant is complete. The Grantee will submit an electronic copy of the Quarterly Progress Report to either the Grants Administrator or the Program Manager at the e-mail address listed below. **These reports are required even if there is no grant related activity during the quarter.** The Grantee may submit a Reimbursement request (with financial report) on a monthly basis if reimbursement is needed, but at the end of each quarter (March 30, June 30, September 30, December 31), a Quarterly Progress Report and a Quarterly Financial Report must accompany the Reimbursement request and must be submitted no later than *15 calendar days* after the quarter end date. All hard copies of reports shall be submitted to the Alaska Department of Labor and Workforce Development.

The Grantee will submit a final progress report which provides a narrative summary of the project's accomplishments and provides the following information: was the project completed on schedule, was the project on budget, how many participants completed the training, and where the participants will be employed. The Division may withhold reimbursement to the Grantee until all required reports are considered accurate, complete and current.

The Grantee will submit a final progress report which provides a narrative summary of the project's accomplishments and provides the following information: was the project completed on schedule, was the project on budget, how many participants completed the training, and where the participants will be employed. The Division may withhold reimbursement to the Grantee until all required reports are considered accurate, complete and current.

The Grantee will submit the final progress report at the completion of the project or no later than *30 calendar days* after the period of performance for this grant. The final progress report should also be labeled as a Final Progress Report. The Grantee will submit the final progress report to either the Grants Administrator or Program Manager. (See e-mail addresses listed at the end of this Attachment). All hard copies of reports shall be submitted to the Alaska Department of Labor and Workforce Development.

Article 7. PHOTOGRAPHIC REPORTING REQUIREMENT

In addition to the reporting requirements in Attachment B, Article 8, the grantee must provide the following specific to this grant agreement:

The Grantee will submit photographic documentation of participants in training. A minimum of three photographs will be taken during each training session showing the training participants, instructors, materials, and tools being used, project being worked on, other relevant items and persons related to the training being conducted. Photographic documentation will be supplied in the form of photographic quality 3"x 5" prints and a negative for each photograph submitted

and/or electronic photograph (digital images). The Grantee will submit the photographic documentation no later than *15 calendar days* after the completion of the training project. The Grantee will submit the photographic documentation to the Alaska Department of Labor and Workforce Development.

The Grantee will require each participant to complete the form entitled "Consent and Release Form" which is provided by the Division. This form gives the Division permission to use the photographs of the participants in reports. The Grantee will submit the completed consent and release forms no later than *15 calendar days* after the completion of the training project. The Grantee will submit the completed consent and release forms to the Alaska Department of Labor and Workforce Development.

**SUBMIT ALL DOCUMENTS OR DIRECT ALL QUESTIONS
PERTAINING TO THIS GRANT AGREEMENT TO:**

Gerry McDonagh, Program Manager
gerry_mcdonagh@labor.state.ak.us
(907) 269-4551

Or

Carol Schumacher, Grants Administrator
carol_schumacher@labor.state.ak.us
(907) 269-4658

Alaska Department of Labor and Workforce Development
Division of Business Partnerships
1016 West 6th Avenue, Suite 205
Anchorage, Alaska 99501-1963

FOR FISCAL USE

Article 10. Budget

Cost Category	SFY	PYFFY	Collocation code current year	Financial line	Original Budget	Previous Amendments	This Amendment	Total Grant Budget
Denali Training Program	FY07	PY06 / FFY07	7610092		\$92,319.00	\$0.00	\$0.00	\$92,319.00
Total Grant					\$92,319.00	\$0.00	\$0.00	\$92,319.00

Budget by Line Item (For DBP/Grantee Use)

Budget Line Items	ACCT CODE	Original Cost by Budget Line Item	Amendment One	After Amendment One	Grant Total	Grantee Contribution
Personal Services	71000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	72000	\$7,490.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	73000	\$80,029.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	74000	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration		\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Sub-Total		\$92,319.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Grant		\$92,319.00	\$0.00	\$0.00	\$0.00	\$0.00

Article 11. BUDGET NARRATIVE

PERSONAL SERVICES

Position	Position Description and calculation of amount (number of hours by cost per hour).	Budget Amount
Personnel		\$0

Total Personal Services	\$0
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TRAVEL

Position	Description of Travel and Calculation of Amount	Budget Amount
Travel	Includes airfare for 4 instructors @ \$500 per trip = \$2,000 Includes lodging for 2 instructors @\$80 per night for 16 nights = \$2,560(NCCER and the Heavy Equipment Operator Instructors) Includes lodging for 1 instructor @ \$80 per night for 11 nights = \$880(Grader Instructor) Includes lodging for 1 instructor @ \$80 per night for 2 nights = \$160(MSHA Instructor) Includes per diem for 4 instructors @ \$42 per day for a total of 45 days = \$1,890	\$7,490

Total Travel	\$7,490
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CONTRACTUAL

Contractual Item	Calculation of Amount	Budget Amount
Equipment Rental	Includes costs for repair and maintenance of equipment rental and fuel cost as outlined in the application	\$46,239
Instructors	NCCER Master Trainer and the Heavy Equipment Operator Instructors Includes wages and benefits for 2 instructors @ \$65 per hour x 128 hours (16 days) = \$16,640(regular time) Includes wages and benefits for 2 instructors @ \$97.50 per hour x 32 hours (16 days) = \$6,240(overtime) Grader Instructor Includes wages and benefits for 1 instructor @\$65 per hour x 112 hours (11 days) = \$7,280(regular time) Includes wages and benefits for 1 instructor @ \$97.50 per hour x 28 hours (11 days) = \$2,730(overtime) MSHA Instructor Includes wages and benefits for 1 instructor @ \$450 per day for 2 days = \$900	\$33,790

Total Contractual	\$80,029
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SUPPLIES

Supply Item	Calculation of Amount	Budget Amount
Program supplies	Includes safety Gear and Books @ 250 per participant x 12 participants = \$3,000	\$3,000

Total Supplies	\$3,000
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ADMINISTRATIVE

Administrative	Calculation of Amount	Budget Amount
	5% of direct costs	\$1,800

Total Administrative	\$1,800
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TOTAL BUDGET	\$92,319
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