

INTER-AGENCY PRE-CONSTRUCTION CHECKLIST

(approved by Denali Commission MOU Planning Work Group, March 4, 2004)

Project Cost Estimate:

- Is it completed by an independent cost estimator or licensed engineer or architect?

Cost Share Match:

- Is it secured? Has it been applied for? Is it sufficient to meet the applicant's required match?

Plans and Specs:

- 100% complete? Stamped by the appropriate discipline?
- Fully site adapted (utilities, foundation, road and parking lot issues addressed)?

Permits and Archaeological Clearances:

- Fire Marshal
- For on-site facilities – ADEC permit to construct
- Local/City/Borough planning and zoning issues addressed
- COE for permits to discharge/place dredged or fill material (such as gravel pads) and structures along navigable waters. (Section 10 – Navigation; Section 404 – Wetland Fills)
- NEPA / NHPA review
- USFWS and NMFS consultations; Endangered Species Act – Section 7; Magnuson / Stevens Act – Essential Fish Habitat; Migratory Bird Treaty Act; Bald and Golden Eagle Protection Act
- ADNR Authorizations: Coastal Zone Consistency; Title 41 – Anadromous Fish Streams; Tideland Leases
- EPA Permits: National Pollutant Elimination System permits or waivers

Site Control:

- Deed provided?
- For leased lands – includes the appropriate lot and block number to the proposed project site as shown in the plan set, and lease terms are provided?
- Lot size appropriate for building size and parking?
- Is this a good site to develop: Utilities, road, and other services nearby?
- Straightforward foundation system?
- Is there room for growth for the facility?
- Is the site compatible for the proposed use given nearby facilities?
- Is the project in a floodplain? Is the finished first floor elevation above the floodplain? Have flood-proofing measures been taken?
- Is the project within reach of an active erosion zone? Have protective measures been taken to protect the project from erosion?
- If within a Conservation System Unit (e.g. National Wildlife Refuge, National Park, etc.) are special use permits or other authorizations needed, and if so, secured?

Site Plan:

- Does it include the community and the proposed project site?

Business Plan or Marketing Plan:

- Has one been completed? Does it demonstrate a sustainable project?
- Is the project simple enough that a business plan is not required?

INTER-AGENCY PRE-CONSTRUCTION CHECKLIST

Agency / Representative:					
Project cost estimate satisfactory?					
Is match satisfactory and secured?					
Plans and specs complete and satisfactory?					
All permits secured?					
Environmental/archaeological clearances OK?					
Site control secured?					
Site plan provided?					
O&M budget satisfactory?					
Business plan or marketing plan satisfactory?					
Are your funds committed and available?					
Are there any other issues that need to be cleared before the project proceeds to construction?					